

Richards



Make Your Own

Pizza Party

Updated Aug. 2025

We serve an individual-size pepperoni pizza for each child. The kids learn how to spread the sauce, place on the pepperoni and sprinkle the cheese on their own pizza! After marking each pizza with the child's name, the kids take their pizzas into the kitchen and help put them in the oven. Next, it's time to eat and enjoy the pizzas. **We provide the pizzas, soft drinks, a chef's hat with crayons to color, and a gift for each child.**

Party Information:

1. Price for each child is \$10.25 for the 6" size pizzas or \$12.25 for the 8" size pizzas (plus sales tax).

2. Parties can be planned for a minimum of 8 and a maximum of 25 children.

3. PLEASE NOTE: A minimum of 1 adult to supervise every 4 children is required. This amount of supervision is needed to help make the pizzas and when entering the kitchen. The adult supervisors are expected to help out with the pizza making and escorting the children into the kitchen.

4. The party contract and deposit of \$3.00 per child must be received at least 10 days prior to the event. We schedule Party Planners in addition to our regular employees so you receive individual attention on the day of your event. Parties may be restricted on some weekends or holidays depending on availability.

5. A \$3.00 deposit per child is required to reserve the date and time, and is refundable only if a cancellation notice is received and verified in writing by the Party Planner at least two days prior to the scheduled date.

6. The entire amount of the party, minus the deposit, must be paid in full at the time of the event. A receipt for the entire amount will be given to you and must be paid in one sum. We cannot split the check for individuals attending the party. You will be responsible for gathering individual payments and paying the total in full.

7. If other adults are attending the party, you can add additional meal items to the total before payment.

8. Please keep the children seated and be aware of the noise level affecting the other patrons. Please do not bring noisemaking party favors. Games chosen for the party should be games in which the children are seated at all times. Please do not use tape to attach any items to walls, pictures, or furniture.

9. Party organizers may bring special occasion cakes and ice cream. We can provide plates and forks or spoons to serve. All other food items must be purchased through Richards except for special occasion cakes or ice cream desserts.

Party dates are subject to availability. Please call or stop by to reserve your party date by signing the contract and placing your deposit. Party dates are not guaranteed until the contract is signed and the deposit is paid.)

Richard's



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Pizza Party

(Please stop by to reserve your party date by signing the contract and placing your deposit. Party dates are not guaranteed until contract is signed and deposit received.)

All reservations are subject to availability at time of receipt of deposit and MUST be confirmed in writing by a Party Planner or Manager. **This agreement is to confirm that you have reserved a party on: (date)_____ at (time) _____ for _____ number of children.**

___ Hamilton Main Street ___ Hamilton Dixie Hwy ___ Fairfield ___ Monroe ___ Trenton

I understand that the party must have a minimum number of 8 children and a maximum of 25 and that I must provide at least 1 adult for every 4 children required for supervision and to help with making the pizzas and entering the kitchen.

Date and time approved by: _____
Manager's Name On Date

A \$3.00 deposit per child is required to reserve the date and time, and is refundable only if a cancellation notice is received and verified in writing at least two days prior to the scheduled date.

Please choose the type of party you would like. (Select only one type please.)

___ 6" size pizzas plus kid's drink, chef's hat, crayons and small gift - \$10.25 each (plus sales tax)

___ 8" size pizzas plus kid's drink, chef's hat, crayons and small gift - \$12.25 each (plus sales tax)

___ soft drink option (for an additional \$1.00 per child, we can substitute the kid's drink for a 20 oz. soft drink (plus sales tax).

___ You will be bringing a special occasion cake or ice cream dessert.

___ You will need plates and napkins for the cake or ice cream.

What is the occasion for the party? _____

Amount due: ___ kids at \$10.25 or \$12.25 (circle one price) = \$_____ (plus sales tax)

Total amount due: \$_____ (plus sales tax)

Total deposit due: \$3.00 X ___ number of children = \$_____

The entire amount of the party, minus the deposit, must be paid in full at the time of the event. A receipt for the entire amount will be given to you and must be paid in one sum. We cannot split the check for individuals attending the party. You will be responsible for gathering individual payments, if necessary, and paying the total in full. I understand that the party is not reserved until Richards has received a copy of this Agreement and deposit paid at least 10 days prior to the date the party is scheduled.

Signature _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell phone: _____

Email: _____